



Lake Sumter
State College

Syllabi and Accessibility

Lake-Sumter State College Transforms Syllabus Management and Ensures Accessibility with Concourse

A Core Value of Accessibility

If you browse Lake-Sumter State College's (LSSC) website, you will learn that among their many core values, one statement in particular contains only three words: "We value accessibility." To LSSC, this means more than just ADA compliance. To LSSC, valuing accessibility means working hard to provide "affordable, flexible, and high-quality educational opportunities for all learners." While the entire campus community worked together in various ways to ensure this experience for all learners, a small and very capable team worked to ensure syllabus accessibility. The team did everything they could to meet this challenge, but soon realized that their manual syllabus management process was not going to be sustainable. They also learned that no matter how carefully documents are double and triple checked, mistakes are inevitable.

In an effort to ensure all syllabi met the established content and accessibility standards, the team at LSSC initially created Word-based syllabus templates. These templates were distributed to faculty, who used them to create their course syllabi. The resulting syllabi were reviewed, and minor errors were corrected by

administrative staff and were checked using the built-in MS Word accessibility compliance checkers. More complex errors were returned to the faculty member for correction, then re-submitted and reviewed for a *second* time. Final versions of all course syllabi were due by the first day of class...assuming *all* errors were caught. Before long, LSSC's small and mighty team was ready for a better way to manage syllabi and ensure accessibility for all students.

Breaking Up is Not Hard To Do

The search for a syllabus management solution began in 2020. LSSC knew exactly what it wanted in a syllabus management tool: efficiency, consistency, and ADA compliance. More importantly, the syllabus management team needed relief from a manual, time-consuming process. It wasn't long until LSSC found what they were looking for in Concourse Syllabus. The syllabus management team could officially prepare their goodbyes to the tedious content reviews, back-and-forth editing, and manual accessibility compliance checks. The introduction of Concourse meant that LSSC could officially, and gladly, kick the old syllabus management process to the curb.



HEALTH SCIENCES CENTER

Highlights

Provided ADA compliant syllabi to students, including those that use screen readers.

Ensured consistency across all syllabi documents.

Saved hours upon hours of manual labor for syllabi creation and review processes.

Audited and review syllabi with ease with reporting features provided by Concourse.



Concourse

Sometimes You Can Get What You Want

By summer 2021, LSSC was in full implementation mode with Concourse. With the help of an experienced and dedicated Concourse team, LSSC received the training and support necessary to bolster compliance and accessibility. Their plan for a successful campus-wide roll out included faculty training in early fall 2021, with a goal of full faculty adoption by the end of spring 2022.

It wasn't long before LSSC could see a drastic improvement with Concourse. The ability to create syllabus templates, monitor compliance, and audit syllabi, all within one system, meant the LSSC syllabus management team were able to focus on other pressing needs. They could count on the fact that syllabi were ADA compliant and accessible for all students. Templates made it easy for faculty to create the syllabus for each course and trust that the content would be consistent and correct.

So Many Benefits. So Much More Time to Enjoy Them.

LSSC continues to enjoy saving *hours* of manual work. The error-prone reviews and edits are a thing of the past, much to the delight of administrative staff and faculty members. Concourse users can enjoy the comfort that comes along with the reliability of the Concourse syllabus management solution.

About us

Since 2007, we have been focused on one thing: helping our clients improve syllabus management. We know what it takes to make the syllabus management process smooth and seamless, and we are ready to help you put this powerful tool to work for your institution.

www.intellidemia.com | info@intellidemia.com | (855) SYLLABUS

Hours of work saved is certainly something to celebrate, but what's most rewarding to the institution is that LSSC students now access their course syllabi with ease, whenever and wherever. Roadblocks to syllabus information were cleared for the *entire* student body, including students relying on screen readers and other accessibility tools. LSSC is proud to personify the statement "We value accessibility."

Living Up to Their Value Statement

Providing "affordable, flexible, and high-quality educational opportunities for all learners" includes the implementation of tools and resources that truly help students learn and succeed. Reliable and accurate course syllabi are at the core of a positive educational experience. Through its adoption of Concourse, LSSC has ensured accessibility reaches every level of learning at their institution. The ability to review one's course information each semester, even after the course has ended, can be a significant factor in student success. LSSC is in an ideal position for supporting its faculty and student community with consistent, timely, and accessible syllabi, as a result of a more efficient process. Adopting Concourse means that LSSC can continue to ensure equity and inclusivity, for years to come.

About Lake-Sumter State College

Founded in 1962, Lake-Sumter State College is a public college with multiple campuses in Central Florida: three campuses in Lake and Sumter Counties; the original campus in Leesburg; the South Lake Campus in Clermont; and the Sumter Campus in Sumterville. It is a member of the Florida College System. It serves over 7,500 students annually.

“We're pleased with the results of the Concourse Syllabus tool. Our students, faculty, and staff have easy access to consistent, ADA compliant, syllabi with minimal manual intervention.”

Karen Hogans

Dean of General Studies